

Organisation & Planning

Self-Assessment Checklist — Step 2 Of 10

PRIMARY RISK

Schedules that rely on memory, not a system

GOVERNS

Asset registration, scheduling, KPIs

FEEDS INTO

Step 3 (Identification & Inspection)

Use this checklist to assess how well your lubrication strategy is structured and planned. Tick off each item that applies to your site. A fully ticked list is a strong indicator of a proactive and reliable lubrication programme.

IS YOUR LUBRICATION PROGRAMME ACTUALLY ORGANISED, OR INFORMALLY MANAGED?

- ☐ All assets and lube points are registered in a database or CMMS.
- ☐ Each lube point has documented lubricant type, quantity, and frequency.
- ☐ Lubrication schedules are created and regularly maintained.
- ☐ Work orders or route sheets are used to guide technicians.
- ☐ Lubrication duties are assigned to specific roles or individuals.
- ☐ Lubrication tasks are logged and tracked (digitally or on paper).
- ☐ Reports or dashboards show task completion and overdue work.
- ☐ Team members have access to current lubrication procedures and diagrams.
- ☐ Changes (e.g. new equipment or products) are updated in the system promptly.
- ☐ KPIs for lubrication (e.g. task completion, re-lube frequency) are monitored.

HOW TO READ YOUR RESULT

8–10 checked: Your lubrication programme is genuinely organised. Focus on keeping the system current as equipment changes.

4–7 checked: The basics exist but tracking is inconsistent. Prioritise a single system of record and assigned ownership.

0–3 checked: Scheduling currently relies on memory rather than a system — that's a fragile foundation for every step after this one.

HOW THIS FITS INTO LUBRICATION RELIABILITY™

Step 1 tells you where you stand. Step 2 is the system that turns that baseline into a running programme — the right lube, at the right point, at the right time. Get it right, and Step 3's inspection routes have a real schedule and a real owner to plug into.

NOTES / ACTION ITEMS

COMPLETED BY

DATE

Ready to bring structure to your lubrication programme?

Request a free Lubrication Assessment at lubretec.com/contact or call +32 3 312 24 73.